# Home For Good Funders Collaborative

**Spring 2015 Request for Proposals**

## Contributing Funders*

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<tr>
<th><strong>Private Funders</strong></th>
<th><strong>Public Funders</strong></th>
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<tr>
<td>Aileen Getty Foundation</td>
<td>City of Los Angeles</td>
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<td>Annenberg Foundation</td>
<td>City of Pasadena</td>
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<tr>
<td>California Community Foundation</td>
<td>City of Santa Monica</td>
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<td>Cedars-Sinai</td>
<td>City of West Hollywood</td>
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<td>City National Bank</td>
<td>L.A. County Board of Supervisors, SD 3</td>
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<td>Conrad N. Hilton Foundation</td>
<td>L.A. County Board of Supervisors, SD 4</td>
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<td>CSH</td>
<td>L.A. County Department of Health Services</td>
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<td>Downtown Business Association</td>
<td>L.A. County Department of Mental Health</td>
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<td>Enterprise Community Partners</td>
<td>L.A. County Department of Public Health</td>
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<td>Goldman Sachs</td>
<td>L.A. Homeless Services Authority</td>
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<tr>
<td>Jewish Community Foundation</td>
<td>L.A. Housing and Community Investment Dept.</td>
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<td>J.P. Morgan Chase</td>
<td>Housing Authority City of Los Angeles</td>
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<td>Kaiser Permanente</td>
<td>Housing Authority County of Los Angeles</td>
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<tr>
<td>Pacific Western Bank</td>
<td>V.A. Greater Los Angeles Healthcare System</td>
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<td>Snak King Corporation</td>
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<td>The California Endowment</td>
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<td>The Carl and Roberta Deutsch Foundation</td>
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<td>UniHealth Foundation</td>
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<td>W.M. Keck Foundation</td>
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*Contributing funders in past or current grant years*
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BACKGROUND

**Home For Good: A Community Action Plan to End Chronic & Veteran Homelessness**

On any given night in Los Angeles County, there are nearly 39,500 people who experience homelessness, including over 9,100 chronically homeless individuals or families. The general definition of “chronic homelessness” is a person experiencing homelessness for a significant length of time and having a disabling mental health, substance use, or physical health condition. Chronically homeless individuals are at great risk of dying without intervention because they often reside in places unfit for human habitation, such as under freeway overpasses, in riverbeds, behind dumpsters, and in abandoned cars. Within the chronically homeless population, approximately 21% are identified as Veterans. Fortunately, there are solutions. **Home For Good** was developed because we know we can end homelessness in L.A. County.

**Home For Good** is a collaborative effort yielding collective impact. In November 2010, The Business Leaders Task Force on Homelessness, a partnership of United Way of Greater Los Angeles and the L.A. Area Chamber of Commerce, launched an action plan called **Home For Good**. The plan outlines critical systems changes needed to end homelessness in our region, with a focus on ending chronic homelessness by 2016 and Veteran homelessness by 2015. Over 200 public, private, and nonprofit leaders have endorsed the plan and are actively engaged in the work. As a result of these efforts, to date, over 19,000 chronically homeless persons and Veterans have been housed.

More details on **Home For Good** can be found at: [http://homeforgoodla.org/](http://homeforgoodla.org/).

**Home For Good Funders Collaborative**

As part of **Home For Good**, public and private funders have created a Home For Good Funders Collaborative to align funding for permanent supportive housing (PSH), a critical solution to end chronic homelessness. PSH is affordable housing for homeless persons with disabilities that provides in house access to ongoing supportive services, including medical services, mental health, case management, substance use disorder treatment, and employment training.

To ensure that funds are leveraged to create maximum impact, the Home For Good Funders Collaborative (the Funders Collaborative) has created a single request for proposals, developed aligned values and priorities, and makes funding decisions collaboratively. United Way of Greater Los Angeles is the facilitator and administrator of the Funders Collaborative. Details on the Funders Collaborative’s values and workgroup can be found at: [http://homeforgoodla.org/](http://homeforgoodla.org/).

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1 Homeless count data is derived from the Los Angeles Homeless Services Authority, City of Glendale, City of Pasadena, and the City of Long Beach’s 2013 Point In Time Homeless Counts. This information will be updated in 2015.

2 A “chronically homeless” household is defined by the U.S. Department of Housing and Urban Development (HUD) as “an unaccompanied homeless individual or head of household with a disabling condition who has either been continuously homeless for a year or more, or has had at least four episodes of homelessness in the past three years.” Please refer to the HUD definition of chronic homelessness when reviewing this Request for Proposals (RFP).

3 More information can be found at [http://homeforgoodla.org/hac](http://homeforgoodla.org/hac).

4 This definition of PSH is used throughout the RFP.
ORGANIZATIONAL ELIGIBILITY AND GENERAL CRITERIA

Providers must meet the minimum application eligibility criteria described below before submitting an application for consideration.

☑ Organizations must be exempt under Section 501(c)(3) of the Internal Revenue Code and classified as “not a private foundation” under Section 509(a).

☑ Organizations must operate or provide services within the stated geography. If the parent organization is located outside the stated geographic project area, the applicant must demonstrate the ability to operate or provide services within the geographic area.

☑ Organizations that discriminate on the basis of ethnicity, race, color, creed, religion, gender, national origin, age, disability, marital status, sexual orientation, gender identity, or Veteran’s discharge status are ineligible.

☑ Multiple organizations may apply as a collaborative, however a lead agency must be designated to complete the application and receive grant funds.

☑ A Collaborative Proposal is required for the Coordinated Entry System funding area, and only one application may be submitted per Service Planning Area.  

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5 A Collaborative Proposal is one that includes: (1) three or more agencies, up to an amount that provides system wide coverage of the Service Planning Area; and (2) diverse providers, as further defined below. Collaborative Proposals may be developed by: existing Coordinated Entry System teams, Los Angeles Homeless Service Authority Coordinating Councils, or a collection of other providers that ensure only one proposal is submitted and that the proposal is a Collaborative Proposal. Applicants, however, may not propose to create a second or parallel CES in their region that is outside of what is already in existence.
APPLICATION PROCESS

GENERAL INSTRUCTIONS

The Funders Collaborative seeks competitive proposals to provide permanent housing and supportive services to chronically homeless households. Through grants awarded under this RFP, the Funders Collaborative will invest in supportive services, move-in assistance, housing innovations, move-on assistance, community collaboration efforts, and rental subsidies. Proposals must ensure linkages to permanent housing for individuals, families, Veterans, or youth who meet the HUD definition of chronically homeless and reside within Los Angeles County. If a grant is for two years, renewals will be contingent upon the provider’s performance and successful fundraising efforts by the Funders Collaborative.

The information provided in the application should be written as though the reviewers have no prior knowledge of your agency or programs. Your responses should describe the specific proposed project, and not your agency’s general mission. The more clearly you describe the project, the target population, and the housing and services proposed, the better your application will be understood.

Applicants may apply for more than one Funding Area; however a separate Proposal must be completed for each area in which you apply.

Applications are due by Friday, April 17, 2015 at 5:00 PM through United Way of Greater Los Angeles’ (UW) online portal. Faxed, e-mailed, hand delivered, or late applications will NOT be accepted. There will be no exceptions.

Materials that need to be uploaded to the UW online portal must be converted to PDF (max 8 MB). The exception is the Project Budget, which must be submitted in Excel.

To access the UW online portal, please visit www.unitedwayla.org and follow the instructions.

COMPETITIVE PROPOSALS

Competitive proposals will include the following components in the applicable Proposal Narrative section(s):

1. **Housing First.** Use an approach in which homeless individuals are not required to complete a program, participate in services, or demonstrate sobriety to enter or maintain housing. Competitive proposals must describe, in detail, how the program is housing first.

2. **Housing Access.** Provide access to housing resources via site control for new development, access to Public Housing Agency (PHA) housing vouchers and relationships with landlords for scattered site, or access to units for turnover or master leasing. Access must be shown through leverage letters or another written source detailing access.

3. **Retention Services.** Demonstrate ability to provide on-site supportive services to support housing retention, including health, mental health, case management, substance use, and eviction prevention services. Services can be provided by the applicant or through partnerships. If services are provided through a partnership, a Memorandum of Understanding (MOU), contract, or similar document must also be submitted.

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6 As described above, a “chronically homeless” household is defined by HUD as “an unaccompanied homeless individual or head of household with a disabling condition who has either been continuously homeless for a year or more, or has had at least four episodes of homelessness in the past three years.”
4. **Prioritization.** Describe a clear process by which chronically homeless people will be identified and prioritized for housing, e.g., using the VI-SPDAT (Vulnerability Index and Service Prioritization Decision Assistance Tool). Funding priority will be given to organizations targeting the most vulnerable and/or costly chronically homeless individuals. Depending on the funding area, funding will be prioritized or restricted to those organizations coordinating with the applicable regional Coordinated Entry System.

5. **Successful Track Record.** Detail a strong history of housing retention. For organizations building capacity in this area, the proposal should state that the organization is building capacity in this area and outline how they are collaborating with an organization with a strong track record of housing retention. Evidence of this collaboration should be outlined in an MOU, contract, or similar document.

6. **Evaluation.** Demonstrate the ability to track and measure the success of the funded program through tracking key metrics and outcomes, and utilization of a Homeless Management Information System (HMIS) and/or applicable regional Coordinated Entry System.

7. **Leverage.** Describe other funding streams that will be accessed (i.e., leveraged) for full funding of this program. The discussion of leverage should outline what other resources are being leveraged, and support that discussion with relevant documentation.
**FUNDING AREAS**

**SUMMARY OF FUNDING AREAS:**

The following table is provided as a guide to help applicants determine the best opportunities for their organization. Applicants are eligible to apply for more than one funding area. Details of the Request for Proposal (RFP), including application requirements and deadlines are found in other sections of this document.
<table>
<thead>
<tr>
<th>Funding Area (FA)</th>
<th>Brief Description</th>
<th>Funding</th>
<th>Grant Term</th>
<th>Grant Amount</th>
<th>Geography</th>
<th>Application Process</th>
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<tr>
<td>FA 1: Coordinated Entry System</td>
<td>This funding is dedicated toward enriching community collaboration and capacity around placement of highly acute chronically homeless individuals and veterans in permanent housing through a coordinated process of housing outreach, navigation, placement, and retention support (i.e., Coordinated Entry System (CES)). The grant cycle is one year. The Funders Collaborative encourages innovation and effectiveness. Each Service Planning Area (SPA) may submit only ONE proposal. The proposal must be a community Collaborative Proposal submitted through a designated Lead Agency. The Lead Agency does not need to be the organization that filled this role under a prior CES grant from the Funders Collaborative.</td>
<td><strong>Private Funding:</strong> CES Coordination and Implementation  - Staffing  - Administrative Needs  - Additional Support – i.e., other supports needed to further CES Coordination in their SPA  <strong>CES Housing Outreach, Navigation, Placement, and Retention</strong>  - Flexible Funds for New Clients Housed  - Identification Cards  - Transportation  - Housing Navigation  - Outreach  - Move-In Funds  - Supportive Services  - Property Keeping Measures  - Retention Funding for Clients Housed in the 2014-2015 grant year</td>
<td>1 Year, with the opportunity for retention funding in year 2</td>
<td>Up to $750,000* per SPA, as further detailed below</td>
<td>Countywide, one proposal from each Service Planning Area</td>
<td>UW Online Portal</td>
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7To maximize all available resources, please plan to utilize resources through AB 1733. (I.e., effective July 2015, California law “requires each local registrar or county recorder to issue, without a fee, a certified record of live birth to any person who can verify his or her status as a homeless person . . . .” See [http://www.leginfo.ca.gov/pub/13-14/bill/asm/ab_1701-1750/ab_1733_bill_20140929_chaptered.pdf](http://www.leginfo.ca.gov/pub/13-14/bill/asm/ab_1701-1750/ab_1733_bill_20140929_chaptered.pdf). Similarly, as of January 2016, the California Department of Motor vehicles is required “to issue, without a fee, an original or replacement identification card to a person who can verify his or her status as a homeless person . . . .” [Ibid.](#)
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<td></td>
<td>However, applicants may not propose to create a second or parallel CES in their region that is outside of what is already in existence.</td>
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<td>Indirect Costs</td>
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<td>The Lead Agency may allocate up to 8% towards indirect costs.</td>
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<td>*Collaboratives that plan to also undertake Affordable Care Act Coordination may apply for additional resources, up to $50,000.</td>
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| FA 2: Moving-On Initiative | This funding is dedicated to assisting formerly chronically homeless individuals with moving out of permanent supportive housing, with project-based subsidies or Shelter Plus Care Programs, and into less service intensive affordable housing, with Section 8 tenant based vouchers. Projects must demonstrate use of and a connection to the Coordinated Entry System (CES) in their geographic region. Applicants are encouraged to access housing location assistance through CES. Vacated units **MUST** be backfilled with newly placed chronically homeless persons using a housing first strategy and through the regional CES. **Housing Moving-On clients with affordable housing resources identified by the regional CES will free up PSH units for higher acuity clients housed through CES.** | **Private Funding:**  
  - Transitional Supportive Services  
  - Housing Location  
  - Move-In Assistance | 1 Year | **Transitional Supportive Services and Housing Location:**  
  $7,500-$30,000 (Max $1,500 per person)  
  **Move-In Assistance:**  
  $10,000 - $40,000 (Max $2,000 per person) | Countywide, Coordination and Participation with regional CES | UW Online Portal  
  Final Approval by the CSH’s Board |
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<tr>
<td>FA 3: California Community Foundation (CCF) Innovations</td>
<td>This funding area supports innovative efforts that extend the reach and function of CES for chronically homeless individuals, improving pathways into or production/preservation of permanent housing. This may include more efficient forms of outreach, housing navigation, housing location, retention services, and housing options that would otherwise go unexplored. More competitive proposals will be replicable or scalable and tangibly result in more housing opportunities for clients in CES. Applicants must submit a letter showing coordination with the CES collaborative in the Service Planning Area(s) where the program or project is located.</td>
<td>Private Funding: Innovations in CES Supports/Processes</td>
<td>1-2 Years</td>
<td>Up to $50,000 per Project/Program for a one year grant Up to $100,000 per Project/Program for a two year grant</td>
<td>Countywide, CES coordination based on Service Planning Area</td>
<td>UW Online Portal Final Approval by CCF Board</td>
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<td>Funding Area (FA)</td>
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| FA 4: City of Pasadena, Rapid Rehousing | Rapid Rehousing For Families: Seeking applicants to manage the City of Pasadena’s rapid rehousing program for homeless families.\(^8\) Targeted population includes chronically homeless families. | Private and Public Resources:  
• Rental Subsidy  
• Move-in Costs  
• Supportive Services | 1 Year | Up to $77,000 in Emergency Shelter Grant Resources (one applicant will be selected)  
Up to $90,335 in U.S. Housing and Urban Development (HUD) Continuum of Care Competition funds for Medium Term Assistance (one applicant will be selected)  
Up to $70,186 in HUD Continuum of Care Competition funds for Short Term Assistance (one applicant will be selected) | City of Pasadena | UW Online Portal |

\(^8\) Families are defined as those homeless individuals with minor children.
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| FA 5: Los Angeles Homeless Services Authority Request For Proposals | The Los Angeles Homeless Services Authority (LAHSA) is issuing a Request for Proposals to procure crisis housing and services for homeless individuals, Transition Age Youth (TAY) and unaccompanied minor youth. Programs funded under that RFP will be required to act as collaborative partners with the existing Coordinated Entry System (CES) for individuals and with the upcoming coordinated assessment system for homeless youth. | **Public Resources:**  
  - Crisis Housing for Single Adults  
  - Reserved Crisis Housing for Chronically Homeless Individuals  
  - Crisis Housing for Transition Age Youth (TAY)  
  - Transitional Housing for TAY  
  - Crisis Housing for Unaccompanied Minor Youth (ages 10-17)  
  - Day Shelter for all population | 1 Year | Up to $20/night for a 14 hour bed or $7,300 annual cost per bed  
Up to $25/night for a 24 hour bed or $9,125 annual cost per bed | Countywide | Notice of Funding Availability issuance date was February 24, 2015 at [http://www.lahsa.org/funding-chs.asp#2015CrisisHousing](http://www.lahsa.org/funding-chs.asp#2015CrisisHousing). |
FUNDING AREA 1: COORDINATED ENTRY SYSTEM

The ultimate goal of a Coordinated Entry System (CES) is to end homelessness for all by stitching existing programs together into a no-wrong-door network in every region to assess the needs of those who are homeless and link them with the best housing to meet those needs. CES creates a streamlined process through which our communities assess, house, and retain individuals and families who are homeless, in order to: ensure all of our homeless neighbors are known and supported; target and maximize limited housing resources; and comply with the federal mandate to adopt a coordinated assessment process for housing. 9

Collaborative Proposals 10 are required for this funding area and must be submitted by a Lead Agency selected by the community in each Service Planning Area (SPA). Only ONE proposal may be submitted in each of Los Angeles County’s eight SPAs for this grant cycle. The proposal must include ONE Lead Agency. If a SPA submits more than one proposal, proposers will need to combine their proposals and resubmit one proposal. Monies awarded for services provided by partnering organizations must be sub-granted by the Lead Agency for the scope of service outlined in the Collaborative Proposal.

Your CES Collaborative is encouraged to provide shared housing location services that can be leveraged by any organization(s) receiving awards through the “Moving-On” funding area of this RFP (Funding Area #2). For every Moving-On client that is housed with affordable housing resources secured by your SPA’s housing location services, an additional PSH unit or voucher will be available for use by higher acuity clients in your SPA.

Successful proposals will show extensive collaboration and include one letter signed by the executive directors of all sub-contracted participating organizations, demonstrating commitment to the efforts and plans detailed in the proposal. A collaborative may be inclusive of partner agencies that are not being sub-contracted under this or any other funding area. A strong proposal will outline processes for comprehensive and coordinated outreach coverage of the Service Planning Area, streamlined service delivery, and housing resources available for prioritized community placement. A strong proposal will also indicate how these elements serve to focus and accelerate efforts for ending chronic and veteran homelessness in the SPA. All collaborating organizations must show how they are participating in CES throughout all their work (e.g., use of intake tools, database, outreach/case conferencing meetings, filling resources through CES).

All SPAs will be considered equally for funding. Competitive proposals will demonstrate a strong community collaborative with members providing diverse services from outreach through housing and on to long-term retention efforts. These competitive proposals will also illustrate how the collaborative is accessing (i.e., leveraging) existing or anticipated resources, and detail plans to connect to sustainable

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9 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 mandates that community stakeholders amend local policies and practices to create a system in which homeless services are collaboratively operating together to achieve results as an entire community. (See also https://www.hudexchange.info/homelessness-assistance/hearth-act/.)

10 A Collaborative Proposal is one that includes: (1) three or more agencies, up to an amount that provides system wide coverage of the Service Planning Area; and (2) diverse providers, as further defined below. Collaborative Proposals may be developed by: existing Coordinated Entry System teams, Los Angeles Homeless Service Authority Coordinating Councils, or a collection of other providers that ensure only one proposal is submitted and that the proposal is a Collaborative Proposal. The Lead Agency under the Collaborative Proposal does not need to be the same organization that was the Lead Agency under a prior CES grant with the Funders Collaborative.
sources of public funding. Funding levels for **CES Coordination and Implementation** and **CES Housing Outreach, Navigation, Placement, and Retention** will be considered separately. Funding levels for CES Housing Outreach, Navigation, Placement, and Retention will be partially based on the number of verifiable housing resources available for placement within the grant period and the capacity of the lead and sub-contracting agencies.

*Leveraging Opportunities:* CES creates a streamlined process through which our communities assess, house, and retain individuals and families who are homeless. Parts of this process include engagement and outreach, housing navigation, bridge housing, move-in assistance, supportive services, rental assistance, and moving-on and community integration. Every part of this process is not funded under this Request for Proposals (RFP), rather, you are encouraged to leverage the resources provided through this RFP to access or support other funding.

![Diagram of CES process](image)

Please consider, and detail in your budget, leveraging opportunities supporting your CES Collaborative and regional CES. These opportunities may include, but are not limited to those below which are strategically aligned with this RFP:\(^\text{11}\):

\(^{11}\) As listed below, the Housing Authority of the City of Los Angeles is providing resources to veterans through its Homeless Veterans Initiative (HVI Program). This support is available for veterans who are not connected to the VA, including those who are not VA health care eligible.
Complete all of the following sections:

- Application Cover Sheet
- Application Financial Addendum
- Financial Review Form
- Project Location
- Proposal Narrative
  - A. Project Design
  - B. Organizational Capacity and Experience
  - C. Project Evaluation
  - D. Participation in HMIS
  - E. Sustainability
- Project Budget
  - A. Overall Project Budget
  - B. Budget Narrative
  - C. Existing Resources/Leveraged Funding

Attach all of the following documents:

- Supplemental Documents (templates provided, further discussion in questions below)
  - A. SPA Level Map
  - B. Resources Worksheet
- Additional Materials
  - A. Board Rosters of Lead Agency (include name, title, and affiliation)
  - B. Organizational Chart of Lead Agency
  - C. Most recent fiscal year financial statements of Lead Agency
  - D. Most recent fully completed audit of Lead Agency. Audit must have been completed within the past 18 months (if applicable).
  - E. Most recently submitted and signed IRS Form 990 of Lead Agency
  - F. IRS determination letter of 501(c)(3) status of Lead Agency
  - G. Copy of current fiscal year organizational budget of Lead Agency
  - H. Current list of public sector, corporate, and foundation grants related to the program for which you are applying for funds
  - I. One Letter of Collaboration signed by the Lead Agency and all Sub-Contracted Agencies. Signatures may be in subparts, accompanying the main letter.

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12 HMIS is the Homeless Management Information System.
PROPOSAL NARRATIVE

For the Project Design portion of the Proposal Narrative, answer the following questions:

1. STATEMENT OF NEED: Describe the current scope of chronic and veteran homelessness in your SPA and how you believe CES has and will continue to address this need. How many chronically homeless persons and veterans were housed last year (from June 2014 to December 2014) in your SPA? What percentage of the chronically homeless persons and veterans housed last year in your SPA were through CES (from June 2014 to December 2014)? Based on the point in time count, how many chronically homeless persons and veterans still need to be housed? Of those chronically homeless persons and veterans that will be housed in your SPA by the end of June 2015, how many will be housed through CES? (Character Limit: 2000)

2. IMPROVING ALIGNMENT: Please outline your understanding of the current CES structure in your SPA. Please identify areas for improvement. Are there any barriers to your SPA’s service delivery (e.g., barriers due to varying system philosophies)? If so, what are they and how do you intend to address them? What elements of the CES process, outlined in the visual on page 15, does your SPA need to strengthen? How will new partnerships help increase capacity of these elements in regions that are established, as well as in regions that are still being developed? (Character Limit: 2000)

3. EXPANSION; COORDINATION: How has CES expansion to additional regions been pursued in your SPA? Have you expanded geographically throughout your SPA? Outline time needed (if any) for expansion to other regions or deepening of newly incorporated regions of your SPA into the collaborative CES efforts. (Character Limit: 2000)

4. IMPROVING DELIVERY; TARGETING AND OUTREACH: What processes are in place to administer the VI-SPDAT (Vulnerability Index and Service Prioritization Decision Assistance Tool) to identify and prioritize clients for housing? How are outreach efforts organized throughout the SPA? What percentage of your SPA is currently geographically covered in terms of outreach? Is that outreach active (e.g., there is a visible presence of outreach staff throughout the entire SPA) or passive (e.g., outreach staff can be called to any area of the SPA)? If passive, what are your plans to deepen your SPA’s outreach? To illustrate, please complete two versions of the SPA LEVEL MAP provided. On the first version, indicate your current active outreach. On the second version, indicate the areas where you intend to expand your active outreach coverage by the end of the grant period. (Character Limit: 2500)

5. PARTNERING ORGANIZATIONS: How will the lead and sub-contracted agencies in your collaborative connect clients to mainstream resources available in your community? What has your collaborative done and how will your collaborative continue to improve plans for developing collaborative relationships to ensure access to, and delivery of, multi-disciplinary services necessary for clients to obtain permanent supportive housing? For new collaborative partners, what are your collaborative’s integration and training practices (e.g., on-boarding, orientations, case conferencing), and what are the expected levels of participation? (Character Limit: 2500)

6. STAFFING FOR LEAD AND SUB-CONTRACTED AGENCIES: Explain if your collaborative plans to retain, reassign, or align existing staff to this project. Will the collaborative need to hire additional staff to ensure effective implementation of CES throughout the SPA? (These roles should be outlined in the organizational chart). If hiring new staff, how long will it take for your collaborative to be fully staffed? How do or will SPA-Wide and/or Regional Coordinators work to ensure cohesiveness of

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13 Additional definitions of various terms are included in the Project Budget.
collaborative efforts? What are or will be their primary responsibilities? What other new staff may be hired to augment the SPAs impact (including impact regarding outreach, housing navigation, systems change capacity, and landlord engagement)? Have you leveraged the use of volunteers in any of these roles to-date or intend to in the future? (Character Limit: 2500)

7. IMPACT: How do your CES efforts serve the broader aim of ending veteran and chronic homelessness in your SPA? How do you intend to further strengthen this link? What is the relationship between your CES collaborative and the local homeless coalition(s) toward that end? (Character Limit: 2500)

8. HOUSING FIRST APPROACH: Please state whether you as the Lead Agency and if any of the sub-contracted agencies use a Housing First approach. Describe the lead and sub-contracted agencies’ housing placement processes and specify how they fall within a Housing First approach. Does the Lead Agency or any of the sub-contracted agencies have any rules that tenants must meet to be placed in permanent housing, or rules that they must follow while living in housing? If so, please explain. (Character Limit: 2000)

9. CULTURAL COMPETENCY: Describe how your project will be culturally relevant, sensitive, and linguistically accessible for the individuals or households that will be served. Include experience serving people who are chronically homeless and have disabilities, such as serious mental illness, substance use disorder, and chronic physical health conditions. (Character Limit: 1000)

10. AFFORDABLE CARE ACT (ACA) COORDINATION: We are pleased to offer competitive bonus funding to bolster use of CES for ACA enrollment in health insurance and use. SPAs applying for this bonus funding must identify an ACA Coordinator that will be the point person to lead and track local efforts. If applying for this funding, who will serve as your SPA’s ACA coordinator? (Please list an organization if a person not identified.) What will be your SPA’s process for checking health plan enrollment and eligibility? Please note how CES tools, teams, and the ACA coordinator will be used to streamline this process. What Federally Qualified Health Centers (FQHCs), primary care physicians and urgent care centers will your collaborative partner with to serve homeless or formerly homeless persons in your SPA? What percentage increase in enrollment/empanelment/member identification will you achieve from month three to month six of the grant period? Please note that the minimum threshold for increase is 25% and any of these three activities will count as a successful outcome for any given person. (Character Limit: 2000)

Resources:

Please complete the RESOURCES WORKSHEET describing the housing and staffing resources available for this project.

Organizational Expertise and Track Record:

Describe your success in the CES efforts (i.e., CES Coordination, etc.) and how the proposed project fits into your organization’s current work and experience. Describe the skills and diversity of staff responsible for the program. In reference to the collaborative effort, please utilize the visual on page 15 to describe the specific role(s) each partner organization plays. (Character Limit: 2000)

14 Please see the definition of Housing First on page 5 of this RFP.
15 Primary milestones include enrolling or re-enrolling them in ACA coverage, or in cases where already enrolled, assigning to a primary care provider (empanelment) or informing the patient of their coverage and Primary Care Physician (PCP), and noting that in HMIS.
Participation in HMIS:

What approximate percentage of your collaborative’s partners use HMIS?

Which HMIS systems do you use?

For the partners that do not presently use HMIS, what are the past barriers to their use, and how do they plan to overcome them?

(Characteristic Limit: 1000)

Sustainability:

Private funding is not intended to support these activities long-term, but rather to catalyze CES implementation and allow communities to develop long-term sustainability plans. Describe how you plan to fund this program beyond the term of the contract. Please also describe how you will raise additional funding sources (both public and private sources) and form partnerships in order to maximize resources. Include plans on how the lead and sub-contracted agencies listed in the Collaborative Proposal plan to connect clients to mainstream benefits; discuss how public resources will be utilized to continue the CES efforts. Finally, please detail how this project will allow you to access new sources of funding that were previously unavailable for this work and outside of the traditional funding areas. (Characteristic Limit: 2500)

Proposed Outcomes:

Based on your project design, please provide your anticipated 12 month goals (July 2015 – June 2016).

<table>
<thead>
<tr>
<th>Funding Area 1: Coordinated Entry System</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CES Coordination</strong></td>
</tr>
<tr>
<td>How many organizations will participate in your SPAs CES network?</td>
</tr>
<tr>
<td><strong>CES Housing Outreach, Navigation, Outreach, and Placement</strong></td>
</tr>
<tr>
<td>How many new homeless individuals in your SPA will be assessed using the VI-SPDAT (i.e., not re-assessed)?</td>
</tr>
<tr>
<td>How many chronically homeless individuals (Veteran and Non-Veteran) with VI-SPDAT scores of 3 or 4 will be placed into PSH during the one-year grant period through your SPA’s CES?</td>
</tr>
<tr>
<td>How many chronically homeless individuals (Veteran and Non-Veteran) with VI-SPDAT scores of 1 or 2 will be placed into housing during the one-year grant period through your SPA’s CES?</td>
</tr>
<tr>
<td>Of those housed, how many will be chronically homeless Veterans?</td>
</tr>
<tr>
<td>Of those housed, how many will be non-chronically homeless Veterans?</td>
</tr>
<tr>
<td>What percent of those housed in the one-year grant period will retain housing for one year?</td>
</tr>
<tr>
<td>What percent of individuals not already enrolled will apply for mainstream benefits such as GR, SSDI, SSI, or MediCal within six months of housing placement?</td>
</tr>
<tr>
<td>What percentage of those housed in 2014-2015 will retain their housing in 2015-2016?</td>
</tr>
</tbody>
</table>
PROJECT BUDGET

Project Budget instructions and other materials are included in Attachment A-1.
**FUNDING AREA 2: MOVING-ON INITIATIVE**

Funding will be provided to facilitate the movement of clients currently in permanent supportive housing (PSH) who are eligible to receive tenant-based Section 8 and who have a desire to leave permanent supportive housing as the result of changes to their services or housing preference needs. These funds can be used for move-in assistance and transitional supportive services designed to facilitate the positive transition from PSH or Shelter Plus Care Programs, into less service intensive affordable housing with Section 8 tenant based vouchers. With Shelter Plus Care Programs, the transition is still eligible for funding even if the tenant remains in the same unit.

Applicants must submit a letter from the applicable Coordinated Entry System (CES) coordinator and the executive director of the agency leading the CES Collaborative (i.e., the Lead Agency) showing coordination with the CES collaborative in the Service Planning Area where the supportive housing is located (PSH or scattered site). In alignment with the CSH’s 88 Communities Strong, an initiative to strengthen regional capacity and increase the supply of supportive housing throughout Los Angeles County, there will be special consideration for applicants proposing projects located in SPAs 1, 3, 6, 7 and 8.

Must be a non-profit single site or scattered site PSH provider. Provider must agree to:

- Demonstrate use of and a connection to the CES in their geographic region, including use of housing location assistance through CES.
- Fill turn over units vacated through the Moving-On Initiative with individuals who are chronically homeless and through the regional CES.
- Provide pre and post transitional support services to tenants that are moving out of project based PSH or Shelter Plus Care housing program, as needed.

*Housing Moving-On clients with affordable housing resources identified by the regional CES will free up PSH units for higher acuity clients housed through CES.*

**All grants are subject to Board approval of CSH.**
Complete all of the following sections:

- Application Cover Sheet
- Application Financial Addendum
- Financial Review Form
- Project Location
- Proposal Narrative
  A. Project Design
  B. Organizational Capacity and Experience
  C. Project Evaluation
  D. Participation in HMIS
  E. Sustainability
- Project Budget

Attach all of the following documents:

- Additional Materials
  A. Board Roster (include name, title, and affiliation)
  B. Organizational Chart
  C. Most recent fiscal year financial statements
  D. Most recently submitted and signed IRS Form 990
  E. IRS determination letter of 501(c)(3) status
  F. Copy of current fiscal year organizational budget
  G. Current list of public sector, corporate, and foundation grants related to the program for which you are applying for funds
  H. Letters of Intent to Partner and/or Commitment Letters (i.e. landlords, service providers, private investors including bank commitment letters), if applicable
  I. Letter of coordination from CES Collaborative in geographic region where the supportive housing is located (PSH or scattered site)
  J. Two years of Financial Audits
  K. Letter of Good Standing from the Secretary of State

PROPOSAL NARRATIVE

For the Project Design portion of the Proposal Narrative, answer the following questions:

1. STATEMENT OF NEED: Describe the current need to provide additional housing options to tenants who are now housed within your program and desire, and are eligible to, move with a tenant-based Section 8 voucher. Please reference current practices to identify the need such as assessment tools, tenant feedback, case management referrals, etc. (Character Limit: 1000)

2. TARGETING AND PRIORITIZATION: How will tenants be identified and prioritized for vacated units? If a supportive service provider, how will your organization work with PSH owners to ensure that vacated units are re-dedicated to a chronically homeless person? How will you work with the regional CES? (Character Limit: 2000)

3. HOUSING FIRST APPROACH: Describe your organization’s housing placement process and specify whether it is a Housing First approach. Are there any rules that tenants must meet to be placed in permanent supportive housing, or rules that they must follow while living in housing? If so, please explain. (Character Limit: 2000)

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16 Additional definitions of various terms are included in the Project Budget.
4. **HOUSING TRANSITION SERVICES**: Describe your organization’s plans to further facilitate the positive transition from PSH into private apartments and/or affordable (non-PSH) apartments with tenant based vouchers. (Character Limit: 1000)

5. **CULTURAL COMPETENCY**: Describe how your project will be culturally relevant, sensitive, and linguistically accessible for the individuals or households that will be served. (Character Limit: 1000)

6. **STAFFING**: Describe how you would staff this project over the course of the one year grant period. Explain if you plan to reassign existing staff to this project or if you will need to hire additional people. If hiring new staff, how long will it take to be fully staffed? (Character Limit: 2000)

**Organizational Expertise and Track Record**: Describe your current success in assisting clients with moving on from PSH and how the proposed project fits into your organization’s current work and experience. Describe the skills and diversity of staff responsible for the program. If this is a collaborative effort, please describe the specific roles each partner organization plays. (Character Limit: 2000)

**Project Evaluation**: Describe the process for monitoring the program for which you are applying. How will the data be tracked? How will the data be used to make adjustments and changes to your proposal? (Character Limit: 1000)

**Participation in HMIS**: 
Do you currently participate in the HMIS system?
If so, which HMIS systems do you use?
If not, what are the past barriers to its use, and how do you plan to overcome them?
(Character Limit: 1000)

**Sustainability**: Describe how you plan to fund this program beyond the term of the contract. Include information on your agency’s capacity to link clients to mainstream systems for services. Detail how this project will allow you to access new sources of funding that were previously unavailable for this work and outside of the traditional funding areas. Please also describe how you will form partnerships in order to maximize resources. (Character Limit: 2000)
Proposed Outcomes:
Based on your project design, please provide your anticipated 12 month goals (July 2015 – June 2016).

<table>
<thead>
<tr>
<th>Funding Area 2: Moving-On Initiative</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Anticipated Outcomes</strong></td>
</tr>
<tr>
<td>How many tenants living in PSH will move to affordable housing of their choice in the community?</td>
</tr>
<tr>
<td>What percentage of tenants moving on to affordable housing of their choice will retain housing for at least a year?</td>
</tr>
<tr>
<td>How many chronically homeless individuals will move into vacated PSH Units?</td>
</tr>
<tr>
<td>What percentage of newly housed chronically homeless tenants will retain housing for at least a year?</td>
</tr>
</tbody>
</table>

**PROJECT BUDGET**

Project Budget instructions and other materials are included in Attachment A-2.
FUNDING AREA 3: CALIFORNIA COMMUNITY FOUNDATION INNOVATIONS

This funding area is intended to support innovative efforts that extend the reach and function of the Coordinated Entry System for chronically homeless individuals and improve pathways into or production/preservation of permanent housing. This may include more efficient forms of outreach, housing navigation, housing location, retention services, and housing options that would otherwise go unfunded and unexplored. More competitive proposals will be replicable or scalable, and tangibly result in more housing opportunities for clients in CES. Examples toward this end include the conversion of transitional housing, better systematization of entry into shared housing or landlord engagement/care to increase housing stock. Applicants must submit a letter from the applicable CES coordinator and executive director of the agency leading the CES Collaborative (i.e., the Lead Agency) showing coordination with the CES collaborative in the Service Planning Area(s) where the program or project is located.

Applicants must have a successful history in the care and housing of chronically homeless persons and active participation in CES. Competitive proposals will be innovative and describe the unique competency of the requesting organization and why it is best suited to carry out the work, illustrating an expertise.

All grants are subject to Board approval of the California Community Foundation.

Complete all of the following sections:
- Application Cover Sheet
- Application Financial Addendum
- Financial Review Form
- Project Location
- Proposal Narrative
  A. Project Design
  B. Organizational Capacity and Experience
  C. Project Evaluation
  D. Participation in HMIS
  E. Sustainability
- Project Budget

Attach all of the following documents:
- Additional Materials
  A. Board Roster (include name, title, and affiliation)
  B. Organizational Chart
  C. Most recent fiscal year financial statements
  D. Most recent fully completed audit. Audit must have been completed within the past 18 months (if applicable).
  E. Copy of current fiscal year organizational budget
  F. Current list of public sector, corporate, and foundation grants related to the program for which you are applying for funds
  G. IRS determination letter of 501(c)(3) status
  H. Letters of Intent to Partner and/or Commitment Letters (i.e. landlords, service providers, private investors including bank commitment letters) if applicable
  I. Letter of coordination from CES Collaborative in geographic region of the program or project
  J. Copy of current strategic plan
**PROPOSAL NARRATIVE**

For the Project Design portion of the Proposal Narrative, answer the following questions:

1. **PROJECT DESCRIPTION:** Please describe the new project, program or approach you are proposing to work on. How will this project improve/impact outreach, housing navigation, housing location, retention services, or housing options for your CES collaborative? How will this improve the pathway to permanent housing for CES clients? Please provide specific numbers or comparisons, if possible. (Character Limit: 2000)

2. **INNOVATION:** Describe how this project/program is innovative or creative. Describe how this is different or more efficient than what has been done in the past. (Character Limit: 2000)

3. **FEASIBILITY:** Where are you in the planning process? What are the challenges? Is there any model or precedent for this locally or elsewhere? Describe the steps you will take from this point to the launch of your project/program. (Character Limit: 2000)

4. **SUCCESS:** Describe how you will determine success for this project/program. Provide measurable goals with a deadline for each milestone anticipated to be achieved during the grant period. (Character Limit: 2000)

5. **IMPACT:** How many chronically homeless persons will experience improved pathways to permanent housing as a result of this funding during the grant period? What levels of acuity will be served? What percentage of those persons would likely not be housed without the improvements made possible through this funding? Why? Alternatively, if this funding is being used to secure additional permanent housing, how many units will be made available? What levels of acuity will be served? (Character Limit: 2000)

6. **REPLICABLE:** Assuming that this project/program will be successful, describe how it can be replicated or brought to scale by your organization or others. How will you share lessons learned from the project’s success or failure? (Character Limit: 2000)

7. **TEAM:** Who is the lead person and the team that will staff this project over the course of the grant period? If there are partner organizations that you will work with, please describe the status of this potential partnership. How are you currently working with your CES collaborative? (Character Limit: 2000)

**Organizational Expertise and Track Record:**

Describe your success in the funding area for which you are applying and how the proposed project fits into your organization’s work and experience. Describe the skills and diversity of staff responsible for the program. If this is a collaborative effort, please describe the specific roles each partner organization plays. (Character Limit: 2000)

**Project Evaluation:**

Describe the process for monitoring the program for which you are applying. How will the data be tracked? How will the data be used to make adjustments and changes to your proposal? (Character Limit: 1000)

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Additional definitions of various terms are included in the Project Budget.
Participation in HMIS:

How will this effort be tracked through HMIS?

If it cannot be tracked through HMIS, what would need to change in order for that to be feasible?  
(Character Limit: 1000)

Sustainability:

Describe how you plan to fund this program beyond the term of the contract. Detail how this project might allow you to access new sources of funding that were previously unavailable for this work and outside of the traditional funding areas. Please also describe how you will form partnerships in order to maximize resources.  
(Character Limit: 2000)

Proposed Outcomes:

Based on your project design, please provide your anticipated 12 month goals (July 2015 – June 2016).

<table>
<thead>
<tr>
<th>Funding Area 3: California Community Foundation Innovations</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Anticipated Outcomes</strong></td>
</tr>
<tr>
<td>Through this project/program, how may chronically homeless persons will experience improved pathways to permanent housing?</td>
</tr>
<tr>
<td>Of the outcome listed above, how many of those individuals would not be housed but for the improvements made possible through this funding?</td>
</tr>
<tr>
<td>Through this project/program, how many units of permanent supportive housing will be potentially secured, preserved, or added for chronically homeless households within the grant period?</td>
</tr>
<tr>
<td>What amount of additional funding will you access (i.e., leverage) through this project/program?</td>
</tr>
</tbody>
</table>

PROJECT BUDGET

Project Budget instructions and other materials are included in Attachment A-2. Eligible uses include staffing, consultant costs for program planning, research, data analysis, or testing of demonstration projects or specific plans.
FUNDING AREA 4: CITY OF PASADENA, RAPID REHOUSING

Eligible applicants include: Organizations committed to serving homeless families from or currently residing in the City of Pasadena. Applicants must demonstrate linkages to strong supportive services network including job training programs, employment, enrollment to mainstream benefits, and other activities that promote self-sufficiency. Organizations must provide supportive services and eviction mitigation strategies to help retain tenants in housing.

Rapid Rehousing Grants Administration: Must be able to process landlord payments and move-in assistance grants within 5 business days for up to 20 clients.

For the funding streams, there is funding available in Emergency Shelter Grant Resources, U.S. Housing and Urban Development (HUD) Continuum of Care Competition funds for Medium Term Assistance, and HUD Continuum of Care Competition funds for Short Term Assistance. These resources are combined with private funding for the total award amount. Only one applicant will be selected for each funding stream.

Complete all of the following sections:
- Application Cover Sheet
- Application Financial Addendum
- Financial Review Form
- Project Location
- Proposal Narrative
  - A. Project Design
  - B. Project Evaluation
  - C. Participation HMIS
  - D. Sustainability
- Project Budget

Attach all of the following documents:
- Additional Materials
  - A. Most recent fiscal year financial statements
  - B. Most recent fully completed audit. Audit must have been completed within the past 18 months (if applicable)
  - C. Most recently submitted and signed IRS Form 990
  - D. IRS determination letter of 501(c)(3) status
  - E. Copy of current fiscal year organizational budget
  - F. Current list of public sector, corporate, and foundation grants related to the program for which you are applying for funds

PROPOSAL NARRATIVE

For Project Design portion of the Proposal Narrative, answer the following questions:

1. STATEMENT OF NEED: Describe the current need to provide additional housing options for homeless families within the City of Pasadena and how your project will help address this need. (Character Limit: 1000)

2. TARGETING AND PRIORITIZATION: Describe the process by which chronically homeless families will be identified and prioritized for housing. Please reference current practices to identify the need such as assessment tools, tenant feedback, case management referrals, etc., including use of the Coordinated Entry System. Also state how these units will remain dedicated to this population even after the grant period. (Character Limit: 1000)

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Additional definitions of terms are included in the Project Budget.

Families are defined as those homeless individuals with minor children.
3. HOUSING FIRST APPROACH: Describe your organization’s housing placement process and specify whether or not it is a Housing First approach. Are there any rules that tenants must meet to be placed in the permanent supportive housing, or rules that they must follow while living in housing? If so, please explain. (Character Limit: 2000)

4. HOUSING SUPPLY: Describe your current supply of housing units and average length of time and process for securing additional units, including use of interim housing units, if applicable. Include details on status of new development projects, relationships with landlords for scattered sites, or access to turnover or master leased units. Be explicit in the number of units to be coming online and where the units will be geographically located. How will you ensure that these units meet Housing Quality Standards and that the rent is both reasonable and at or below Fair Market Rent? (Character Limit: 2000)

5. RETENTION SERVICES: Describe your supportive service model and explain your ability to provide services to tenants in their own home or in the community including; health, mental health, case management, substance use, and eviction preventions services. Services can be provided by the applicant or through partnerships. Also describe how landlord/tenant disputes will be mitigated. Be explicit in describing staff to client ratios, frequency and method of tenant contact, emergency response protocols, and linkages to additional systems. (Character Limit: 2000)

6. CULTURAL COMPETENCY: Describe how your project will be culturally relevant, sensitive, and linguistically accessible for the individuals or households that will be served. Include experience serving people who are chronically homeless and have disabilities such as serious mental illness, substance use disorder, and chronic physical health conditions. (Character Limit: 1000)

7. STAFFING: Describe how you would staff this project over the course of the one year grant period. Explain if you plan to reassign existing staff to this project or if you will need to hire additional people. If hiring new staff, how long will it take to be fully staffed? (Character Limit: 2000)

Organizational Expertise and Track Record:

Describe your current success in rapidly rehousing chronically homeless families and how the proposed project fits into your organization’s current work and experience. Describe the skills and diversity of staff responsible for the program. If this is a collaborative effort, please describe the specific roles each partner organization plays. (Character Limit: 2000)

Project Evaluation:

Describe the process for monitoring the program for which you are applying. How will the data be tracked? How will the data be used to make adjustments and changes to your proposal? (Character Limit: 1000)

Participation in HMIS:

Do you currently participate in the HMIS system?

If so, which HMIS systems do you use?

If not, what are the past barriers to its use, and how do you plan to overcome them?

(Character Limit: 1000)

Sustainability:

Private funding in this area is not intended to support retention services long-term, but rather to allow agencies to connect their clients to long-term, publically funded supportive services to sustain these
efforts. Describe how you plan to fund this program beyond the term of the contract. Please also describe how you will raise additional funding sources (both public and private sources) and form partnerships in order to maximize resources. Include plans on how you plan to connect clients to mainstream benefits; discuss how public resources will be utilized to substantially fund supportive services. (Character Limit: 2000)

**Proposed Outcomes:**

Based on your project design, please provide your anticipated 12 month goals (July 2015 – June 2016).

<table>
<thead>
<tr>
<th>Funding Area 4: City of Pasadena, Rapid Rehousing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Anticipated Outcomes</strong></td>
</tr>
<tr>
<td>How many families will be housed through this program?</td>
</tr>
<tr>
<td>What percent of those housed will be chronically homeless families?</td>
</tr>
<tr>
<td>What percent of those housed will be housed through the Coordinated Entry System in your region?</td>
</tr>
<tr>
<td>What percent of those housed will retain housing for one year?</td>
</tr>
<tr>
<td>What is the anticipated average length of financial assistance for participant households?</td>
</tr>
<tr>
<td>What percent will enroll into mainstream benefits such as SSDI, CalWORKS, or MediCal, within 1 year of housing placement?</td>
</tr>
<tr>
<td>What percent will become employed or increase their income from employment within 1 year of housing placement?</td>
</tr>
<tr>
<td>What percent of PSH units will be reported to the local Continuum of Care HMIS system?</td>
</tr>
</tbody>
</table>

**PROJECT BUDGET**

Project Budget instructions and other materials are included in Attachment A-3.
FUNDING AREA 5: LOS ANGELES HOMELESS SERVICES AUTHORITY REQUEST FOR PROPOSALS

The Los Angeles Homeless Services Authority (LAHSA) is issuing a Request for Proposals (RFP) to procure crisis housing and services for homeless individuals, Transition Age Youth (TAY), and unaccompanied minor youth. Programs funded under the RFP will be required to act as collaborative partners with the existing Coordinated Entry System (CES) for individuals and with the upcoming coordinated assessment system for homeless youth.

LAHSA’s RFP is open to non-profit organizations and government agencies that will coordinate with community-based homeless systems of care to provide crisis housing and supportive services to homeless single adult men, homeless single adult women, homeless transition age youth, and/or homeless unaccompanied minors. That RFP does not provide funding to programs that house homeless families; however, programs that encounter homeless families are expected to connect those families to the Homeless Family Solutions System, the coordinated system for homeless families in Los Angeles County.

Please visit the funders’ site for specific eligibility criteria and other details at: http://www.lahsa.org/funding-chs.asp#2015CrisisHousing. Expected issuance date is February 24, 2015.
### FUNDING APPLICATION TIMELINE

<table>
<thead>
<tr>
<th>Funding Areas 1-4</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Date</strong></td>
</tr>
<tr>
<td>03/06/15</td>
</tr>
<tr>
<td>03/09/15 – 04/03/15</td>
</tr>
<tr>
<td>04/03/15</td>
</tr>
<tr>
<td>04/17/15</td>
</tr>
<tr>
<td>~ August 2015</td>
</tr>
<tr>
<td>07/1/15</td>
</tr>
</tbody>
</table>
Applicants must complete one (1) budget form per Funding Area. Applicants are encouraged to verify grant cycle in the Summary of Funding Areas pages of the RFP (pages 7-11). If a grant is for two years, renewals will be contingent upon the provider’s performance and successful fundraising efforts by the Funders Collaborative. Grant funds are project restricted and may be applied to personnel and non-personnel costs related to the proposed project, as detailed in the budget template.

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Please see the Project Budget section above in the funding area in which you are applying to understand which budget within Attachment A is the appropriate budget for the funding area.