

## Capacity Building Vendor Request Form

If you plan on hiring any consultants and vendors who are not part of LAHSA's Pre-Approved Vendor List, please complete the following form. Applicants will need to submit a Vendor Request Form for each consultant/vendor not on the pre-approved list. In addition to this form, please attach a W-9 for each consultant/vendor.

### Vendor Information

<b>Vendor Legal Name</b>	
<b>Vendor DBA (if applicable)</b>	
<b>Vendor Headquarters/Legal Address</b> Address City State Zip/Postal Code Phone Number Email Address Fax Number Website	
<b>Vendor Information</b> Contact Name Title/Position Address City State Zip/Postal Code Phone Number Cell/Mobile Fax Number Email Address	
<b>Vendor Status</b> Non-Profit (501c3 required) For-Profit	
<b>Vendor Description</b> Using key works, describe the company mission	
<b>Vendor Service Provided</b> Using key words, describe the services to be provided	
<b>Vendor Geographic Service Area</b>	