Capacity Building Funding Opportunity

INFORMATIONAL WEBINAR
JANUARY 8, 2020
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Agenda

LAHSA’s Capacity Building & RFP Background
RFP Eligibility
What Does This RFP Fund?
Capacity Building Assessments & Implementation Projects
Core Capacity Assessment Tool (CCAT)
Application Materials
Application Review & Selection Process
Questions from the Audience

All materials available at http://homeforgoodla.org/grantseekers
LAHSA & RFP Background

RFP is partnership between United Way of Greater Los Angeles and Los Angeles Homeless Services Authority (LAHSA)
Eligibility

All nonprofit homeless service providers and non-profit housing developers in LA County are eligible to apply.

Agencies can only apply one time.
- If you’ve already been awarded funding through this RFP, you cannot reapply.

Applicants do not need to currently administer a LAHSA or CES contract to qualify for this RFP.

Public funding comes from Measure H so applications should focus on how this funding will address your capacity building needs to better serve people experiencing homelessness.

Describe your types and levels of services for people experiencing homelessness and demonstrate a connection or partnership with CES leads and the service community.
What is Capacity Building?

The goal of capacity building is for non-profit organizations to strengthen the internal tools, systems, and equipment so they can scale and increase service delivery to the community’s most vulnerable.

Awarded agencies qualify for up to $100,000 in Measure H public funding and Home for Good Funders Collaborative private funding to invest in capacity building projects.
## Eligible For Funding

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<th>Examples of Eligible Funding Requests</th>
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<td>IT systems upgrades (computers, laptops, software, databases, and licenses)</td>
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<td>Fundraising and resource development</td>
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<td>Design of contracts and grants management systems</td>
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<td>Development of policies and procedures related to human resources and finance</td>
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<td>Leadership development and specialized training for board and organization staff</td>
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<td>Implementation of program reporting and data management systems</td>
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<td>Funds for partial staff time essential to completion of the capacity building project may be considered. No more than 10% of the total requested budget may be allocated to staff time.</td>
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Ineligible For Funding

Examples of Ineligible Funding Requests

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<tr>
<td>Hiring of recruiters, grant writers or consultants as temporary staff</td>
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<tr>
<td>Purchase of land or office space (capital campaigns)</td>
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<td>General operating and administration costs</td>
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<td>Reserve funds</td>
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Capacity Building Assessments & Implementation Projects

Agencies that have not completed a formal capacity needs assessment can request up to $8,000 to work with a consultant to develop one.

If your organization has completed a formal capacity needs assessment in the last 3 years, please include it with your application.

Implementation projects must connect to the recommendations identified in a formal capacity needs assessment.

LAHSA has a list of pre-approved consultants who are familiar with this RFP and have expertise in addressing organizational capacity building.

◦ Handout is available on the Grantseekers website with the application materials.
Core Capacity Assessment Tool (CCAT)

All awarded agencies complete the Core Capacity Assessment Tool (CCAT)


- CCAT taken twice: once at beginning (benchmark) and again at conclusion (comparison)
- CCAT measures four areas: Adaptive Capacity, Leadership Capacity, Management Capacity, and Technical Capacity

If your organization has taken the CCAT in the last 6 months, please include a copy of the report with your application.
- Your organization qualifies for implementation funding (no need for additional assessments) and you’ll only need to take the CCAT once at the conclusion of your grant.
Application Materials

The following documents are required for an application to be complete:

   Part I: Organization Overview
   Part II: Project Narrative
   Part III: Other Attachments
      Letter of Support from Board of Directors
      IRS 501 (c) 3 Determination Letter
      IRS Form 990 and Audited Financial Statements for most recent fiscal year
      Vendor/Consultant Quotes & Vendor Request Form
   Part IV: Budget Template

Optional Documents: LAHSA Risk Assessment or other types of Risk Assessments
Application Review Timeline

All applications are due by 8 a.m. on Monday, February 17 via email to rfp@unitedwayla.org.

Applications will be reviewed in March by a panel representing United Way of Greater LA, LAHSA, Home for Good Funders Collaborative, and other systems partners.

Decisions are anticipated in April with contracting to begin after.

All public funding will be granted to awarded agencies by June 30, 2020.
Thank You!

Email rfp@unitedwayla.org for additional questions.

Access all RFP materials at http://homeforgoodla.org/grantseekers